Health and Wellbeing projects and activities FUNDING APPLICATION

1. **Applicant:**

Name	Susie Brew
Organisation	Pewsey Vale Tourism Partnership
Address	c/o 11 North Street, Pewsey, SN9 5ES
Phone number	07802 444022
Email address	susie@visitpewseyvale.co.uk

2. **Amount of funding required from the Area Board:**

£0 - £1000	
£1001 - £5000	£1650
Over £5000 (please note – our grants will not normally exceed £5000)	

3. **Are you applying on behalf of a Parish Council?**

Yes	
No	X

4. **If yes, please state why this project cannot be funded from the Parish Precept?**

5. **Project title?**

Pewsey Vale Walking & Cycling Leaflets

6. **Project summary: (100 words maximum)**

7. **Which Area Board are you applying to?**

Pewsey ▼
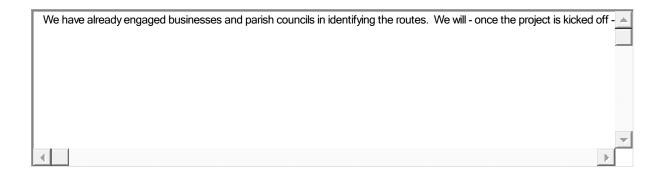
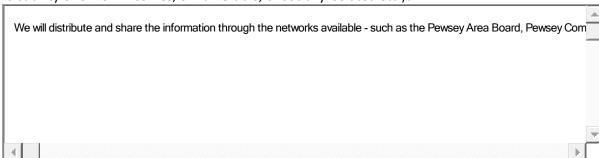8. **What is the Post Code of the place where your project is taking place?**

SN9 5ES

9. **Please tell us which themes best describe your project:**

☐ Intergenerational projects	☑ Heritage, history and architecture
☐ Older People Support/Activities	☐ Inclusion, diversity and community spirit
☐ Carers Support/Activities	☐ Environment, recycling and green initiatives
☑ Promoting physical and mental wellbeing	☑ Sport, play and recreation
☐ Combating social isolation	☐ Transport
☐ Promoting cohesive/resilient communities	☐ Technology & Digital literacy
☐ Arts, crafts and culture	☐ Other
☐ Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

> There are lots of beautiful walks and cycle routes around the Vale of Pewsey, but many of them are not documented or are

How many people do you expect to benefit from your project?

> Residents and visitors to the area will have access to hard copy and online walks and cycle routes. These will be shared ac

How will you encourage volunteering and community involvement?

We have already engaged businesses and parish councils in identifying the routes. We will - once the project is kicked off -

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

We will distribute and share the information through the networks available - such as the Pewsey Area Board, Pewsey Com

How will you work with other community partners?

The team for the project is the Pewsey Vale Tourism Partnership, plus volunteers from Pewsey Parish Council. We will utilise

11. Safeguarding
Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Not applicable.

12. Monitoring your project.

How will you know if your project has been successful? *required field

> The leaflets will be distributed to the networks identified.
> The online versions will be accessed regularly (we can get figures on the page usage from Google)
> There will be a response from people via our social media posts.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

> We may require further reprints or we may identify more walks to add to the series. If so, then we will look at local grant funding to

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

> N/a

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month [December ▼] Year [2016 ▼]

Total Income:

£ [2300.00]

Total Expenditure:

£ [2592.05]

Surplus/Deficit for the year:

£ [260.86]

Free reserves currently held:
(money not committed to other projects/operating costs)

£ | 70.00

Why can't you fund this project from your reserves:

We don't have sufficient reserves to fund this project.

We are a small community group and do not have annual accounts or it is our first year: ☑

15b. Project Finance:

Total Project cost   £ | 3300.00

Total required from Area Board   £ | 1650.00

Expenditure	**£3300**	**Income**	**£0**	**Tick if income confirmed**
NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs help)		(Planned Income help)		
Digital map	200			☐
Printing	1250			☐
Design, set up	1380			☐
Online version, integrati	270			☐
Contingency	200			☐
				☐
				☐
				☐
				☐
				☐
Total	3300	Total	0	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

○ Yes
◉ No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Pewsey Area Board

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

☑ I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

☐ For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

☑ I will make available on request the organisation's **latest accounts**

Constitution:

☑ I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

☑ I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

☐ I will make available on request evidence of ownership of buildings/land

☐ I will make available on request the relevant planning permission for the project.

☐ I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

☑ I confirm that the information on this form is correct, any award received will be spent on the activities specified.